NEW ENROLMENT DATES FOR ITALIAN COURSES
MARCH-MAY 2020

Due to the COVID-19 emergency, enrolment in the March-May session of Italian language courses will be carried out only via email.

To enrol, write to cla@unitn.it during the time period indicated for your user type.

➢ Students who must sit the language skills exam and those who will participate in incoming international exchange programmes:

- Enrolment requests must be emailed between March 16th from 10:00 a.m. through the end of the day on March 18th 2020. Enrolments will be carried out in order of email arrival.
- Enrolment requests sent before or after this time period will not be considered.
- If after enrolment you decide to withdraw from the course, you must notify cla@unitn.it (exclusively by email) by 12:00pm on March 19th, 2020. If you withdraw after this deadline, you will have to pay an enrolment fee of €50 to enrol on the same course in the future.

➢ Students enrolling for personal reasons and university staff (PhD candidates, researchers, grant recipients)

- Enrolment requests must be emailed between March 17th from 10:00 a.m. through the end of the day on March 18th 2020. Enrolments will be carried out in order of email arrival.
- Enrolment requests sent before or after this time period will not be considered.
- Before taking the placement test and/or enrolling on courses, all university staff must register on MyCLA (online services for the Centro Linguistico di Ateneo) by filling out the online form available on http://www.unitn.it/en/apply/cla

➢ External users and users from partner institutions:

- Enrolment requests must be emailed between March 18th from 10:00 a.m. through the end of the day. Enrolments will be carried out in order of email arrival.
- Enrolment requests sent before or after this time period will not be considered.
- Before taking the placement test and/or enrolling on courses, all external and partner institution users must register on MyCLA (online services for the Centro Linguistico di Ateneo) by filling out the online form available on http://www.unitn.it/en/apply/cla

ENROLMENT PROCEDURES AND REQUIRED DOCUMENTATION

In your enrolment request email, you must include the following information and documentation:

- Name and surname
- Matriculation number (only students)
- Course number and level of the course you are enrolling on.
  - Course schedules and numbers can be found here: [https://www.cla.unitn.it/en/680/calendar-and-course-timetables](https://www.cla.unitn.it/en/680/calendar-and-course-timetables)
    (see download box on the righthand side of the page)
- A copy of your ID card or passport in attachment

**COURSE ADMISSION REQUIREMENTS**

Absolute beginners can enrol on the A1 level course without taking a test.

If you already have some knowledge of the language, you must take the online placement test in order to know the appropriate course level for enrolment. The test can be taken at any time, including on the same day as enrolment, however we recommend taking the test in advance. The test result is valid for 6 months from the test date. The placement test can be found here: [https://www.cla.unitn.it/en/540/placement-test](https://www.cla.unitn.it/en/540/placement-test)

If you have already successfully passed the CLA course of the level below the one you intend to enrol on, you may directly enrol without taking the placement test if you have completed the course within a year of the enrolment date.

**COURSEBOOKS**

Please see the table below for the coursebooks for each level. *It is necessary to purchase books for all courses.*

<table>
<thead>
<tr>
<th>Level</th>
<th>Coursebook</th>
<th>Edition</th>
<th>ISBN</th>
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**COURSE START DATE**

Courses are scheduled to begin March 25th in online distance learning mode and then continue in class as soon as emergency protocols for COVID-19 allow for it. We will notify you as soon as we receive more detailed information.